

BTAC – Draft Outturn Finance Report for 2025-26

Finance Summary

- The draft outturn shows a surplus position of £104,153 as of 31 March 2026.
- The anticipated reserve balance as of 31 March 2026 is £396,788.

Table 1 details the financial summary outlining the expenditure incurred for BTAC, detailing key service areas and associated budget allocations.

Table 1 – Financial Summary				
Service	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/ over £	Comments on main variances
Open Spaces & Play Areas	111,370	110,038	(1,332)	Overspends relating to the maintenance of play equipment and employee costs have been offset against ground maintenance savings.
Allotments	(580)	(855)	(275)	Additional rental income and development costs not incurred in 2025/26.
Central Park	192,220	148,765	(43,455)	Savings on grounds maintenance and gate locking service not in operation offset against resurfacing costs.
Public Conveniences	168,130	181,093	12,963	Overspend relating to door replacement costs impacting income and additional cash collection service charges within year.
Events	160,133	86,954	(73,179)	Staff cost savings arising from a recent service review, alongside reductions in supplies and services expenditure relating to event costs.
Town Centre Maintenance	114,524	102,438	(12,086)	Savings have been realised through lower vehicle costs, alongside reduced spending on supplies and services.
Administration	58,292	36,472	(21,820)	Primarily related to the street cleaning service review offset against support service recharges.
Net Expenditure	804,089	664,905	(139,184)	
Council Tax Income	(769,058)	(769,058)	-	
Net Total	35,031	(104,153)	(139,184)	
Efficiency Savings Target	(35,031)	-	35,031	
(Surplus)/Deficit for the year	-	-	(104,153)	

Table 2 details the reserve levels for BTAC, with an anticipated position as of 31 March 2026.

Table 2 – Reserve Balance	
Description	£
Reserve Balance as of 1 April 2025	(293,825)
Less: Current Projected Planned Spend:	
Empowering Healthy Communities Grants remaining balance	-
Small Grants Balance from Prior Years	-
Repair to Central Park gate	1,190
	(292,635)
2025/26 Surplus	(104,153)
Draft Reserve Balance as of 31 March 2026	(396,788)
Ringfenced balances included in reserve balance	
Small Grants balance from Prior Years	1,925
Minimum reserve balance required	70,000
Available Reserve balance	(324,863)

Based on the Section 151 Officer's recommendation, the minimum required reserve balance is set to increase to £100,000 from 1 April 2026.

Table 3 details the draft outturn for maintaining and managing the Open Spaces and Play Areas within the BTAC area for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 3 – Open Spaces & Play Areas				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Employee Costs	6,060	12,040	5,980	The transfer of roles from Events, offsetting against employee costs within the Events service (Table 7).
Premises				
Repairs & Maintenance	3,840	-	(3,840)	No spend incurred in 2025/26.
Premises Insurance	60	184	124	Insurance costs vary due to assumptions made at budget setting.
	3,900	184	(3,716)	
Transport				
Car Allowances	10	-	(10)	Minor variance.
	10	-	(10)	
Supplies & Services				
CCTV Camera Maintenance	2,060	2,387	327	Spend in line with supplier contract.
Maintenance of New Play Equipment	1,000	9,033	8,033	Repairs & replacements for play equipment.
Professional & Contractor Fees	1,190	1,152	(38)	Annual inspection costs.
Insurance	40	42	2	Minor variance.
	4,290	12,614	8,324	
Third Party Payments				
Grounds Maintenance	94,770	81,671	(13,099)	Costs associated with service provided.
	94,770	81,671	(13,099)	
Support Services				
Property Services Support Recharge	1,670	1,707	37	Increase resulting from the employee pay award.
Communication & Marketing Recharge	-	162	162	Costs reflective of employee costs charged.
Finance Recharge	-	900	900	Recharge costs for services provided.
HR & Payroll Recharge	670	760	90	Recharge costs for services provided.
	2,340	3,529	1,189	
Income				
Other Income	-	-	-	
	-	-	-	
Grand Total	111,370	110,038	(1,332)	

Table 4 details the draft outturn for the management of Allotments located within the BTAC area for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 4 – Allotments				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Supplies & Services				
Development	255	-	(255)	No spend incurred in 2025/26.
	255	-	(255)	
Support Services				
Management & Administration Support	1,385	717	(668)	Costs reflective of services provided.
Property Service Recharge	-	683	683	Costs associated with invoice administration and query handling.
	1,385	1,400	15	
Income				
Rental Income	(2,220)	(2,255)	(35)	Additional rental income.
	(2,220)	(2,255)	(35)	
Grand Total	(580)	(855)	(275)	

Table 5 details the draft outturn for the operations of Central Park for the 2025/26 Financial Year Outturn as 31 March 2026.

Table 5 – Central Park				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Premises				
Repairs & Maintenance	4,920	11,072	6,152	Costs associated with resurfacing works, gate repairs, and other maintenance activities.
Electricity	4,500	3,708	(792)	New utility rates received and usage reviewed.
Water	320	73	(247)	Reduction in charges received.
Premises Insurance	1,260	1,974	714	Insurance costs vary due to assumptions made at budget setting.
	11,000	16,827	5,827	
Supplies & Services				
Birds	660	408	(252)	Costs lower than anticipated.
Gate Locking Service	16,980	8,250	(8,730)	Gate locking service not in operation, ceased Aug 25.
	17,640	8,658	(8,982)	
Third Party Payments				
Trade Waste Contract	1,480	1,480	-	
Grounds Maintenance	164,100	123,684	(40,416)	Costs associated with service provided.
	165,580	125,164	(40,416)	
Support Services				
Communication & Marketing Recharge	341	325	(16)	Costs reflective of employee costs charged.
Property Services Support Recharge	2,679	2,731	52	Increase resulting from the employee pay award.
	3,020	3,056	36	
Income				
Rents – Kiosk	(3,830)	(3,750)	80	In line with the lease agreement.
	(3,830)	(3,750)	80	
Reserves Movement	(1,190)	(1,190)	-	To fund gate repairs.
	(1,190)	(1,190)	-	
Grand Total	192,220	148,765	(43,455)	

Table 6 details the draft outturn for operating the Public Conveniences within the BTAC area for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 6 – Public Conveniences				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Employee Costs	122,800	121,347	(1,453)	Minor saving generated.
Premises				
Repairs & Maintenance	7,650	19,954	12,304	Door replacements for Central Park and Wide Bargate PCs.
Electricity	4,090	5,286	1,196	Usage higher than budgeted.
Water Rates	18,350	16,943	(1,407)	Actual costs incurred during the year.
Premises Insurance	1,540	1,726	186	Insurance costs vary due to assumptions made at budget setting.
Depot/Office Accommodation	580	-	(580)	Relocation of van storage.
	32,210	43,909	11,699	
Transport				
Vehicles	5,560	2,553	(3,007)	Costs associated with service provided.
Car Allowances	30	-	(30)	No spend incurred in 2025/26.
	5,590	2,553	(3,037)	
Supplies & Services				
Clothing	500	472	(28)	Minor saving generated.
Materials	5,000	8,020	3,020	Costs reflect previous years trend
Mobile Phones	70	66	(4)	Minor saving generated.
Employee Insurance	900	847	(53)	Insurance costs vary due to assumptions made at budget setting.
Cash Collection Service	510	2,522	2,012	Changes in cash collection arrangements.
	6,980	11,927	4,947	
Third Party Payments				
Grounds Maintenance	4,150	-	(4,150)	Service not provided.
	4,150	-	(4,150)	
Support Services				
Communication & Marketing Recharge	170	162	(8)	Costs reflective of employee costs charged.
Finance Recharge	7,020	7,540	520	Recharge costs for services provided.
HR & Payroll Recharge	5,590	6,320	730	Recharge costs for services provided.
	12,780	14,022	1,242	
Income				
Sale of Keys	(60)	(9)	51	Reflective of current sales.
Fees & Charges	(16,320)	(10,797)	5,523	Loss of income due to PC vandalism.
Other Income	-	(1,859)	(1,859)	Income from extended opening hours for events.
	(16,380)	(12,665)	3,715	
Grand Total	168,130	181,093	12,963	

Table 7 details the draft outturn for Events within the BTAC area for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 7 – Events				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/ over £	Comments on main variances
Employee Costs	85,370	32,835	(52,535)	Costs reallocated to Open Spaces service and Markets Officer post removed. Additional savings as a result of the recent service reviews.
Supplies & Services				
Printing	260	43	(217)	Expenditure captured within event costs.
Advertising	4,000	-	(4,000)	Expenditure captured within event costs.
Postages	-	123	123	Postage for Strongest & Food Fest.
Mobile Phones	50	34	(16)	Minor saving generated.
Employee Insurance	630	591	(39)	Insurance costs vary due to assumptions made at budget setting.
Health & Safety Service	1,020	-	(1,020)	Budget not required.
Event Costs	41,500	30,224	(11,276)	Costs reflective of service provided.
Miscellaneous Expenses	3,400	-	(3,400)	No spend incurred in 2025/26.
Grants & Contributions	17,000	17,000	-	
	67,860	48,015	(19,845)	
Third Party Payments				
Street Cleaning	1,420	-	(1,420)	Service review savings.
	1,420	-	(1,420)	
Support Services				
Communication & Marketing Recharge	1,363	1,299	(64)	Costs reflective of employee costs charged.
Finance Recharge	3,410	3,860	450	Recharge costs for services provided.
HR & Payroll Recharge	2,710	3,230	520	Recharge costs for services provided.
	7,483	8,389	906	
Income				
Event Space Hire & Events Income	(2,000)	(2,285)	(285)	Additional income generated.
	(2,000)	(2,285)	(285)	
Grand Total	160,133	86,954	(73,179)	

Table 8 details the draft outturn for the maintenance of the Town Centre for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 8 – Town Centre Maintenance				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Employee Costs	76,210	75,215	(995)	Saving as a result of current staffing levels.
Premises				
Business Rates	2,470	2,470	-	
Electric	600	962	362	Costs reflective of current utility rates.
Rental Fees	3,830	3,750	(80)	Costs in line with current agreement.
Depot Recharge	480	395	(85)	Costs reflective of service provided.
	7,380	7,577	197	
Transport				
Vehicles	7,270	2,817	(4,453)	Costs reflective of service provided.
	7,270	2,817	(4,453)	
Supplies & Services				
Equipment Purchases	2,550	-	(2,550)	No spend incurred in 2025/26.
Materials	4,182	2,198	(1,984)	Materials purchased for repairs within the BTAC area.
Clothing	710	30	(680)	Minor spend incurred in year.
Employee Insurance	560	523	(37)	Insurance costs vary due to assumptions made at budget setting.
Mobile Phones	50	47	(3)	Minor saving generated.
Purchase & Provisions	6,191	3,761	(2,430)	Bin purchases.
	14,243	6,559	(7,684)	
Support Services				
Finance Recharge	4,750	5,100	350	Recharge costs for services provided.
Communication & Marketing Recharge	681	650	(31)	Costs reflective of employee costs charged.
Training Recharge	210	240	30	Costs attributable to staff training.
HR & Payroll Recharge	3,780	4,280	500	Recharge costs for services provided.
	9,421	10,270	849	
Grand Total	114,524	102,438	(12,086)	

Table 9 details the draft outturn for administrative functions for the 2025/26 Financial Year Outturn as of 31 March 2026.

Table 9 – Administration				
Account	Approved Budget 2025/26 £	Draft Outturn 2025/26 £	Variance (under)/over £	Comments on main variances
Employee Costs	4,900	5,538	638	As a result of the shared pay arrangements.
Supplies & Services				
Grants Programme	13,402	13,800	398	In line with grants awarded.
London Road Running Costs	1,040	576	(464)	Costs in line with current utility rates.
Equipment Maintenance	1,050	-	(1,050)	Speed Indicator device service not carried out for 2025/26.
Coach Hire	-	180	180	Coach hires to visit sites.
Footway Lighting Electricity & Maintenance	4,200	3,420	(780)	Savings attributable as a result of the reduced rates from prior year LED works.
Employee Insurance	40	34	(6)	Insurance costs vary due to assumptions made at budget setting.
	19,732	18,010	(1,722)	
Third Party Payments				
Street Cleaning	26,140	-	(26,140)	Service review savings.
	26,140	-	(26,140)	
Support Services				
Finance Recharge	310	350	40	Recharge costs for services provided.
Communication & Marketing Recharge	510	487	(23)	Costs reflective of employee costs charged.
HR & Payroll Recharge	250	280	30	Recharge costs for services provided.
Property Services Support Recharge	640	686	46	Increase resulting from the employee pay award.
Caretaker Service Recharge	360	360	-	
Senior Manager Recharges	2,030	7,332	5,302	Increase resulting from the employee pay award.
Democratic Services Support Recharge	3,420	3,429	9	Minor variance.
	7,520	12,924	5,404	
Grand Total	58,292	36,472	(21,820)	